

# Public Document Pack



<b>MEETING:</b>	Penistone Area Council
<b>DATE:</b>	Thursday, 11 February 2016
<b>TIME:</b>	10.00 am
<b>VENUE:</b>	Council Chamber, Penistone Town Hall

## AGENDA

- 1 Declarations of pecuniary and non-pecuniary interests

### Minutes and notes

- 2 Minutes of the Penistone Area Council meeting held on 10.12.2015 (PAC.11.02.2016/2) *(Pages 3 - 6)*
- 3 Notes from Penistone East and West Ward Alliance held on 17th December, 2015 (PAC.11.02.2016/3) *(Pages 7 - 10)*

### Performance

- 4 Report on the use of Devolved Ward Budget and Ward Alliance Fund (PAC.11.02.2016/4) *(Pages 11 - 14)*

### Items for decision

- 5 Penistone Area Council commissioning, procurement and funding update (PAC.11.02.2016/5) *(Pages 15 - 20)*
- 6 The Future of Penistone Working Together Fund (PAC.11.02.2016/6) *(Pages 21 - 22)*

To: Chair and Members of Penistone Area Council:-

Councillors Barnard (Chair), Griffin, Hand-Davis, Millner, Unsworth and Wilson

Area Council Support Officers:

Jeremy Sykes, Penistone Area Council Senior Management Link Officer  
Elaine Slater, Dearne Area Council Manager  
Joe Micheli, Lead Locality Officer  
Peter Mirfin, Council Governance Officer

Please contact Peter Mirfin on 01226 773147 or email [governance@barnsley.gov.uk](mailto:governance@barnsley.gov.uk)

Wednesday, 3 February 2016

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<b>MEETING:</b>	Penistone Area Council
<b>DATE:</b>	Thursday, 10 December 2015
<b>TIME:</b>	10.00 am
<b>VENUE:</b>	Council Chamber, Penistone Town Hall

## **MINUTES**

**Present** Councillors Barnard (Chair), Griffin, Hand-Davis, Millner and Unsworth

### **24 Declarations of pecuniary and non-pecuniary interests.**

Councillor Hand-Davis declared a non pecuniary interest in minute number 25 in relation to discussion about DIAL, due to his position as a trustee.

### **25 Minutes of the Penistone Area Council meeting held on 22nd October, 2015. (PAC.10.12.2015/2)**

The Area Council received the minutes of the previous meeting held on 22<sup>nd</sup> October, 2015.

The Area Council Manager made Members aware that DIAL would be delivering a service in the area for 0.5 days a week from January, 2016. This was to be delivered from the Town Hall in Penistone. Other possible venues were discussed, and it was noted that the venue could be changed if take up of the service was low at the Town Hall.

**RESOLVED** that the minutes of the Penistone Area Council meeting held on the 22<sup>nd</sup> October, 2015 be approved as a true and correct record.

### **26 Notes from the Penistone East and West Ward Alliance held on 29th October, 2015. (PAC.10.12.2015/3)**

The meeting received the notes from the Penistone East and West Ward Alliance held on 29<sup>th</sup> October, 2015.

**RESOLVED** that the notes from the Penistone East and West Ward Alliance held on 29<sup>th</sup> October, 2015 be received.

### **27 Ward Alliance Membership and Attendance.**

The Chair introduced the item, highlighting that a small number of community members on the Ward Alliance neither attended, nor sent apologies.

Ward Alliance guidance suggested that individuals would cease to be Members, should they neither attend nor send apologies for 3 consecutive meetings. However, it was noted that this had not been strictly applied.

It was suggested that the Chair send a letter to those in question, reiterating the desire for their organisation to be part of the Ward Alliance and asking them to nominate another representative should they no longer be able to attend. It was also

suggested that it may be useful to highlight the work of the Ward Alliance and stress that this may be different from their observations at its inception.

Members discussed representation from Penistone Grammar School, and it was agreed to try to discuss the matter again with the headteacher.

**RESOLVED** that the Chair writes to community representatives on the Ward Alliance who have neither attended or send apologies for some time, with reference to their membership.

**28 Report on the use of Devolved Ward Budget and Ward Alliance Fund.  
(PAC.10.12.2015/5)**

The item was introduced by the Area Council Manager, who provided up to date figures detailing expenditure from the Devolved Ward Budget, Ward Alliance Fund, which included funds allocated from Public Health.

From the Devolved Ward Budget, approximately £800 remained to be allocated in Penistone East, and approximately £2,100 in Penistone West.

From the combined Ward Alliance Fund approximately £27,000 remained. Members noted that applications to the value of around £7,500 were due to be considered by the next meeting of the Ward Alliance.

**RESOLVED** that the report detailing the use of Devolved Ward Budget and Ward Alliance Fund be noted.

**29 Penistone Area Council commissioning, procurement and funding update.  
(PAC.10.12.2015/6)**

The item was introduced by the Area Council Manager. Members were made aware of the outcome of the recent monitoring meeting with Growforest regarding the Countryside Skills Training commission. It was noted that 16 learners had now achieved a LANTRA Level 1 qualification in dry stone walling, and that 10 further trainees were due to take the test in December, 2015.

A number of case studies were considered and those present praised the impact the commission had on the lives of participants. It was acknowledged that only a small number of participants perceived countryside skills as a viable enterprise, and perhaps more support to provide the skills to become self employed was required.

With regards to the Clean and Tidy Commission, it was noted that delivery had now commenced, with two staff and one apprentice to be employed by the service. A number of ideas to engage volunteers had been developed and it was agreed to circulate details about these arrangements to Councillors when they became available.

Members heard how two proposals submitted to the Working Together Fund had now proceeded to be further developed into second stage applications. The meeting was reminded that the fund was still open for applications.

**RESOLVED** that the update on the delivery of commissions and the financial position of the Area Council commissioning budget for 2015/16 and 2016/17 be noted.

**30 Community Magazine - final draft. (PAC.10.12.2015/7)**

Members considered the final version of the community magazine, noting that this would shortly be delivered to each house in both Penistone East and Penistone West Wards.

The meeting was reminded that the next edition would be circulated in Summer 2016, and that articles had to be provided by the end of March, 2016. It was suggested that the magazine ought to feature arrangements being made to commemorate the centenary of the battle of the Somme.

**RESOLVED** that the final draft of the Community Magazine 'Penistone Matters' be received.

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Chair

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**NOTES OF PENISTONE EAST AND WEST WARD ALLIANCE MEETING  
HELD ON THURSDAY 17<sup>th</sup> December 2015 AT PENISTONE TOWN HALL**

**Present:** Cllr J Unsworth (Chair), Cllr P Hand-Davis, Cllr D Griffin, Cllr A Millner B Green,

A James, A Rusby, A Pestell, D Edmondson and S Webber.

**In Attendance:** E Slater Penistone Area Council Manager and J Openshaw, Community Development Officer.

**1. Apologies:** Cllrs R Barnard, Cllr J Wilson, J Cutts, R Leech and K Coulton.

**2. Declarations of Pecuniary and None Pecuniary Interest**

B Blyth declared a non-pecuniary interest in item 9 Older Persons Services as director of Age UK.

**3. Notes of the Meeting Held on 29<sup>th</sup> October 2015**

The notes were accepted as a true record of the meeting.

**4. Matters Arising**

None raised

**5. Ward Alliance review**

The chair gave an overview of the Review of the Penistone East & West Ward Alliance distributed at a previous meeting, seeking feedback from members. The Community Development Officer reported that as agreed letters to non-attending members and the organisations they represent have been prepared.

**6. Applications for Financial Assistance**

The Community Development Officer gave an update of the funding available. The current budget for the Penistone East & West Ward Alliance stands at £26,724.89.

**The following applications for financial assistance were considered:-**

**a. Remembering the Battle of the Somme**

A project promoted by the Armed Forces Champion, Marking the centenary of the First World War and explore the impact of the battle of the Somme in Barnsley the project will work with Schools to help them to explore and understand the war better, uncover its stories and explore what it means to us today. The schools involved would discover the stories behind the Barnsley soldiers who took part in the battle, and create an installation to remember those who fell for a Remembrance event at the town Hall on 1<sup>st</sup> July 2016.

Members recommended an allocation of £671.44

**b. CCTV Security Cameras**

The Barnsley Neighbourhood Watch Liaison Group provides CCTV Cameras for use around the Borough for security purposes, to identify Crime, Anti-Social Behaviour, and other quality of life issues. These units are loaned to any Barnsley resident, at present the BNWLG have one per ward and they are in constant use, the benefits are many, comments from residents who have used the cameras are: We feel safer,

I can sleep at night, I feel someone has listened to me. We feel that it shows Partnership working in Barnsley

Unfortunately after 7 years many units are coming to the end of their functional life and there is a need for funds to purchase replacements to be able to continue this free service to Barnsley Residents

Members supported the application in principle but requested further details on the numbers of cameras required and a breakdown of costs.

**c. Silkstone United Under 12 FC Winter Training**

The football club have started their winter training at Shoot 5 which is an indoor astroturf pitch at Silkstone Common and are being coached by professional coaches who work at Barnsley FC Academy. The Community Development Officer explained that as the activity is already taking place this application is ineligible, but the group have been supplied with a ward alliance application form and guidance notes, with an invitation to submit a further application.

The application was rejected.

**d. Craft Club, Silkstone Community Centre**

The charity hopes to provide, recreation and leisure activities which will improve the health and social wellbeing of the local community. The group would like to run a craft club as a pilot scheme for 6 months. The craft club will meet on a Wednesday morning. Its aim is to provide educational and leisure activities where people can learn a new skill, such as paper craft, jewellery making or sewing and meet new friends. The trustees want the community centre to be used by the whole community if possible and this craft club is aimed at adults who may be on their own during the day.

Members recommended an allocation of £750.00

**e. Traffic Regulation Order**

St Johns School has seen an increase in its intake and to cater for the anticipated increase in pupil number over the next few years, the local residents and the school have suggested the introduction of parking restrictions around the two school sites to restrict inconsiderate parental parking. Proposals are for the installation parking restrictions (yellow lines) at the junction of Broomfield Walk and Chapel Field Lane, the junction of Chapel Field Lane and Clarel Street, the junction of Clarel Street and Clarel Close, the junction of Clarel Street and St Johns Close, the junction of the Junior Schools unadopted road with High Street, the junction of Clarel Street and High Street and the junction of Green Road with Mortimer Road.

Members recommended an allocation of £4000.00

**f. Silkstone CARE Group, Jay Wood**

Silkstone Parish Council have taken ownership of Jay Wood and the Silkstone CARE Group will be taking responsibility for maintenance. The wood is a public amenity but has remained closed by fences and a stone wall with little or no maintenance since the local pit on which it stands closed. Planted by miners, it is a part of the local heritage and is on the route of our Heritage Trail (route leaflets available locally). An entrance and path into a clearing with a seat are in process of being created by the Group who will manage the wood. The wood is in good condition overall but there is a lot of maintenance work to be done. This request is to provide training to use petrol strimmer's for 6 members to clear some undergrowth. It will also be useful for other projects including grass verges and local public footpaths

no longer cut by BMBC, Chestnuts Park, Orchard Meadow and the Trans Pennine trail.

Members recommended an allocation of £781.00

## **7. Clean and Tidy Service**

The Community Development Officer gave an update on the project and the work undertaken to date.

## **8. Any Other Business**

### **a. Community Magazine**

Copies of the Community Magazine 'Penistone Matters' are currently being delivered to all the households in both Penistone East and West. Copies were available for members.

### **b. Older Persons Project**

B Blyth tabled a project proposal for the delivery of a befriending service targeted at older isolated individuals across the Penistone East & West wards. The proposals are for the churches within the area to deliver the project utilising volunteers visiting the isolated elderly for a chat 'Chatter Box' of 'Gossip Group' type project. The area manager reiterated the procedures for organisations applying for funds from both the Ward Alliance and the Working Together Fund as well as the Area Council's Commissioning process.

### **c. DIAL Information Sessions**

The Community Development Officer reported on a project supported by Ward Councillors. DIAL (Disabled Information Advice Line) will be offering a weekly Drop in Advice Sessions in Penistone from Thursday the 7<sup>th</sup> January 2016. Initial Drop in Sessions will be at the Town Hall with the opportunity to relocate.

## **9. Date and time of next meeting –**

21<sup>st</sup> January 2015 7pm Penistone Town Hall

**The meeting closed at 8:30pm**

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**Penistone Area Council (January 2016) Update****Devolved Ward Budget Overview**

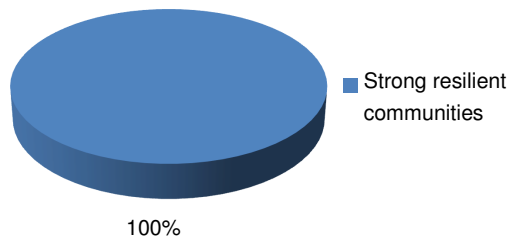
The Penistone Area Council has a Devolved Ward Budget grant allocation of £21,761.11 for the 2015-2016 financial year. This allocation, broken down by Ward below, is made up of a £20,000 allocation for 2015-2016, and a carry forward allocation of £1,761.11 from the 2014-2015 financial year.

<b>2015/2016 DEVOLVED WB</b>	<b>Carry Forward 2014-15</b>	<b>2015-16 allocation</b>	<b>Full 2015-16 Allocation</b>
<b>PENISTONE</b>	<b>£1,761.11</b>	<b>£ 20,000.00</b>	<b>£21,761.11</b>
Penistone East	£1,661.11	£ 10,000.00	£11,661.11
Penistone West	£100.00	£ 10,000.00	£10,100.00

To date, the Penistone Area Council has allocated £17,891.50 of its £21,761.11 Devolved Ward Budget allocation, with £9,292.76 of this commitment being charged.

<b>2015/2016 DEVOLVED WB</b>	<b>Allocation</b>	<b>Committed spend</b>	<b>Charged spend</b>	<b>Allocation remaining</b>
<b>PENISTONE</b>	<b>£21,761.11</b>	<b>£ 17,891.50</b>	<b>£ 9,292.76</b>	<b>£ 3,869.61</b>
Penistone East	£11,661.11	£ 9,130.75	£ 4,746.38	£ 2,530.36
Penistone West	£10,100.00	£ 8,760.75	£ 4,546.38	£ 1,339.25

A breakdown of how these allocations for both the Penistone East and West wards support the Corporate plan priorities is below:



The Penistone East Ward has allocated £9,130.75 of its £11,661.11 Devolved Ward Budget allocation. To date £4,746.38 of this allocation has been charged to the Ward.

<b>Devolved Ward Budget Project</b>	<b>Allocation</b>	<b>Charged spend</b>	<b>Allocation remaining</b>
PE Summer Bedding plants (50:50 split with Penistone West)	£ 618.00		£ 11,043.11
Re-wire/new ceiling/roof insulation at Thurgoland Village Hall	£ 3,000.00	£ 3,000.00	£ 8,043.11
Touch Down (50:50 split with Penistone West)	£ 150.00		£ 7,893.11
Community cohesion activity	£ 450.00	£ 450.00	£ 7,443.11
Thurgoland Parish Council – Village Clock	£ 600.00	£ 600.00	£ 6,843.11
Winter bedding plants	£ 370.00		£ 6,473.11
Penistone Advice Drop In	£ 2,785.50	£ 696.38	£ 3,687.61
Penistone Summer (2015) Hanging baskets	£ 1,157.25		<b>£ 2,530.36</b>

The Penistone West Ward has allocated £8,760.75 of its £10,100 Devolved Ward Budget allocation. To date, £4,546.38 of this has been charged to the Ward.

<b>Devolved Ward Budget Project</b>	<b>Allocation</b>	<b>Charged spend</b>	<b>Allocation remaining</b>
PE Summer Bedding plants (50:50 split with Penistone East)	£ 618.00		£ 9,482.00
Touch Down (50:50 split with Penistone East)	£ 150.00		£ 9,332.00
Ingbirchworth War Memorial	£ 3,850.00	£ 3850.00	£ 5,482.00
Doorstep security	£ 200.00		£ 5,282.00
Penistone Advice Drop In	£ 2,785.50	£ 696.38	£ 2,496.50
Penistone Summer (2015) Hanging baskets	£ 1,157.25		£ 1,339.25

### **Ward Alliance Fund Budget Overview (Includes Public Health Funds)**

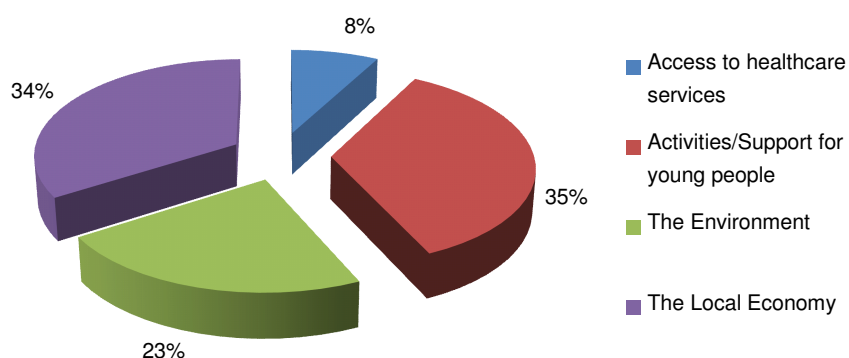
The Penistone Area Council's Ward Alliance has a Ward Alliance grant allocation of £63,139.14 for the 2015-2016 financial year.

This allocation, broken down by Ward below, is made up of a £20,000 allocation for 2015-2016, a carry forward allocation of £3,139.14 from the 2014-2015 financial year and a £40,000 Area Council contribution.

<b>2015/2016 Ward Alliance</b>	<b>Carry Forward 2014-15</b>	<b>2015-16 allocation</b>	<b>Area Council allocation</b>	<b>Full 2015-16 Allocation</b>
<b>Penistone</b>	£ 3,139.14	£ 20,000.00	£ 40,000.00	£ 63,139.14

The Penistone Ward has allocated £35,814.17 of its £63,139.14 Ward Alliance allocation. The Penistone Ward has £1,571.06 of Public Health Funds remaining which is included in the total allocation for 2015/16.

A breakdown of how these allocations are supporting the Ward priorities is below:



The Penistone Ward have a total of **£27,324.97** Ward Alliance Funding unallocated.

However, as the Penistone Ward Alliance Secretary has had a bursary of £500 to date, this leaves the actual allocation of Ward Alliance funding to allocate at **£26,824.97**

The projects declared a total number of 4864 volunteer hours, which equates to the equivalent monetary value of £53,941.76

<b>Ward Alliance Fund Project</b>	<b>Allocation</b>	<b>Charged spend</b>	<b>Allocation remaining</b>
Penistone Round Table – Sustainable Round Table	£ 2,600.00	£2,600.00	£60,539.14
Silkstone United Cricket Club – Mobile Cricket nets for juniors	£ 987.00	£987.00	£59,552.14
Green Moor Cricket Club – The Gazebo	£ 549.00	£ 549.00	£59,003.14
Hoylandswaine Arts Group – Bringing the community to the arts	£ 1,614.50	£1,164.50	£57,388.64
Green Moor Carol Singers – Green Moor Local Carol Book	£ 1,500.00	£1,500.00	£55,888.64
Hunshelf Parish Council – Parish & Community Book & Goods exchange	£ 1,070.15	£1,070.15	£54,818.49
Thurgoland Village Welfare Association – Redecorating/Refurb Village Hall	£ 1,900.00	£1,900.00	£52,918.49
SGRA – Link Path from Saunderson Gardens to TPT	£ 1,400.00	£1,400.00	£51,518.49
Tankersley Parish Council – Community Clear Up Day	£ 85.00	£85.00	£51,433.49
Penistone & District Allotments – Storage shed	£ 900.00		£50,533.49
Silkstone Community Centre	£ 5,374.65	£5,374.65	£45,158.84
Penistone Library – Messy Monkeys	£ 1,944.00		£43,214.84
Penistone Young People – Adopt a Bench pilot	£ 450.00		£42,764.84
Oxspring Parish Council – We're watching you campaign	£ 600.00	£600.00	£42,164.84
Thurgoland Bowling club – Mowing machine	£ 1,000.00	£1,000.00	£41,164.84
Penistone Young People – Young People's Forest school days	£ 700.00		£40,464.84
Penistone Young People – Smart Art	£ 300.00		£40,164.84
Penistone Young People – Young people's wildlife	£ 450.00		£39,714.84
Oxspring Friends Group – Indoor Bowling Club	£ 1,500.00		£38,214.84
Gunthwaite & Ingbirchworth PC – Village salt spreader	£ 315.00	£315.00	£ 37,899.84
Sporting Penistone – Essential building repairs	£ 10,574.87	£10,574.87	<b>£ 27,324.97</b>

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**BARNSELY METROPOLITAN BOROUGH COUNCIL**

**Penistone Area Council  
11 February 2016**

**Report of the  
Penistone Area Council Manager**

**Agenda Item:**

**Penistone Area Council Commissioning, Procurement and Funding Update**

**1.0 Purpose of Report**

- 1.1 To update members on the current commissioning and procurement position of the Penistone Area Council.

**2.0 Recommendations**

- 2.1 **That members receive the update on current commissioned projects.**
- 2.2 **That members note the current financial position of the Area Council Commissioning Budget for 2015/16 and 2016/17.**

**3.0 Countryside Skills Training Commission**

- 3.1 A three monthly monitoring meeting was held between the Penistone Area Council Manager and Tom Handley of Growforest on 28 January 2016. As well as discussing the progress of the project to the extended end of commission date of 31 March 2016, an end of project letter was issued.
- 3.2 The projects achievements, successes and struggles were discussed in detail as was the projects exit strategy. It was agreed that the project, although not achieving what it set out to do initially, which was to give practical skills in stone walling and hedge laying to 16 – 24 year olds from the Penistone area, has achieved much more by opening up the green environment and offering skills training to people from the wider Barnsley area and from a wider age group. Clients recovering from substance misuse, struggling to succeed in the academic and employment environment, or suffering from stress disorders after having served in the armed forces have benefitted from the project.
- 3.3 A 'Social Return on Investment' exercise is currently being undertaken and initial findings for this project are extremely positive, mainly due to the client group which came forward. The results of this exercise will be available for the Penistone Area Council Meeting scheduled for 14 April 2016.
- 3.4 Tom Handley, the proprietor of Growforest has requested that he attend the Penistone Area Council Meeting on 14 April to give a presentation and final summing up of the Countryside Skills Commission.

3.5 The following table shows the Milestones/Targets/Outcomes for this quarter and to date for the Countryside Skills Training Commission.

<b>Milestone/Target/Output</b>	<b>Target</b>	<b>Achieved</b>	<b>Comments</b>
Learners Recruited	24	32	To date but not all of these stayed the full cohort time.
Learners Achieving Stage One Qualification in Dry Stone Walling	24	19	Tom commented that at least 5 more achieve the next test in February.
No of Learning Hours Delivered	230	182	This quarter
No of Learners Achieving 85%or higher attendance	24	19	To date
Linear Metres of Dry Stone Wall repaired	160	78	This quarter
People perceiving traditional countryside skills as a viable enterprise.	24	3	Few out of the trainees who came forward for this and shown interest in taking the enterprise route, despite active support and encouragement from the project team.
People being happier and healthier by being connected to the natural environment.	24	24	This has become evident by the case studies submitted throughout the lifetime of the project.

#### 4.0 **Clean and Tidy Commission**

- 4.1 The first quarterly monitoring meeting for this commission took place on 28 January 2016.
- 4.2 The following key milestones, targets and outputs achievements were reported at the meeting.

##### **Milestones**

**Recruitment.** Two new operatives have been appointed and took up post on 1 December 2015. The service is yet to recruit the apprentice but state that this should happen in the next couple of weeks.

**Launch of Volunteer Scheme.** This took place on 29 October 2016. Volunteer activity days are planned for 5 February (Oxspring), 25 February 2016 (Ingbirchworth Nature Reserve), and 31 March 2016 (Green Moor Delph area). Several young people from Penistone Youth Centre also volunteered to tidy and plant up the planters outside Penistone Library with spring bedding.

**Green Partners Activity.** The service produced evidence of actively liaising with Parish Councils to involve local people in joint working environmental initiatives as well as undertaking reactive work for the Parish Councils in response to requests coming in to the area team.

During the next quarter the Clean and Tidy Team will be actively liaising with local schools and businesses to discuss ways of involving them in local environmental maintenance and/or improvement initiatives.

#### 4.3 **Activity Intervention Targets – Quarter 1**

<b><u>Target/Output</u></b>	<b><u>Target</u></b>	<b><u>Achieved</u></b>	<b><u>Comments</u></b>
Recycled Waste	75%	100%	
No of reactive Clean/Tidy Activities Undertaken	3	10	Requests from Parish Councils coming into the Area Office.
No of proactive Clean.tidy Activities	3	3	Cutting back verges and clearing litter/overgrowth on main spine routes in the Penistone area. A616,A628,A629. Photographs of the before and after work were submitted as evidence and will be available at the Area Council Meeting.
No of activities involving volunteers from Parish Councils/Community Groups	3	3	
No of clean and tidy initiatives involving young people	3	1	In hindsight we agreed that 3 was a little ambitious during the first quarter.

#### 5.0 **Finance Update**

- 5.1 A financial update on the commissioning budget to date is given as Appendix 1 to this report.

**Contact Officer:**  
**Elaine Slater**  
**Penistone Area Council Manager**

**Contact No:**  
**01226 775382**

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**BARNSELY METROPOLITAN BOROUGH COUNCIL**

**Penistone Area Council 11 February 2016**

**Report of the  
Penistone Area Council Manager**

**Date: 11 February 2016**

**Penistone Working Together Fund**

**1. Purpose of Report**

- 1.1** To update members on activity to date of the Penistone Working Together Fund.
- 1.2** To give members a chance to discuss options regarding whether to continue the offer of the fund locally or to move the money back into the commissioning budget.

**2.0 Recommendations**

- 2.1** That members consider the information presented in this report.
- 2.2** That members decide whether to continue the Working Together Fund or move the money back to the Area Council commissioning budget for the financial year 2016/17.

**3.0 Background**

- 3.1** At the Penistone Area Council Meeting held on 18 June 2015 members agreed the following:
  - Terms of Reference, General Guidance, Expression of Interest information, and full grants process for a Penistone Working Together Fund Grants Scheme.
  - That the grants awarded be between £5,000 and £20,000.
  - That the total cost of the scheme over an 18 month period from its starting date be £120,000.
- 3.2** Following the above decision scheme was widely publicised throughout the Penistone Neighbourhood Network and on Penistone FM.
- 3.3** A Grants Panel consisting of Cllrs Hand-Davis and Griffin and the Area Council Manager was also established.

#### **4.0 Current Position**

- 4.1** To date there have been two applications to the fund from community led organisations. One of these was deemed more suitable for Section 106 funding as it didn't have the required level of Social Action required for the Working Together Fund and a report has been prepared for the Section 106 Panel. The other is still at 2<sup>nd</sup> stage application and meets all of the criteria.
- 4.2** The framework and processes for grant giving within the Area Council structure is currently being revisited. The use of funding agreements, levels and frequency of grant monitoring etc are also being examined and discussed internally by the Assistant Director of Communities, the Interim Head of Procurement for the council with input from the six Area Council Managers and Locality Lead Officers.
- 4.3** Both applicants to the Penistone Working Together Fund have been contacted and informed of their present status.
- 4.4** The current position is therefore is that no funds to date have been allocated out of the £120,000 Penistone Working Together Fund.

#### **5.0 Consideration/Decision**

- 5.1** Members therefore are requested to consider the following options and decide what to do about the funding currently allocated to the Penistone Working Together Fund:
- a. Leave the £120,000 allocation where it is and await the new processes/structure/guidance for grant giving.
  - b. Move the £120,000 back into the Area Council commissioning fund.
  - c. Other

**Officer Contact:**  
Elaine Slater

**Tel No:**  
775382

**Date**  
1 February 2016